



Fee Schedule

SSAS



Fee schedule

Fees and services for a small self-administered scheme (SSAS) from EBS Pensions Limited ('EBS').

Please note that we do not act as a trustee or the 'scheme administrator' (for tax purposes) of your SSAS.

Annual composite fee

A retainer which covers the following services:	£800 + VAT (payable in advance)
<ul style="list-style-type: none">• General guidance on the operation of the SSAS.• Assistance and support in relation to satisfying the reporting requirements of HMRC.• Updates on changes in legislation affecting SSAS.• Annual calculation of each member's interest in the SSAS fund.• Attendance at one meeting with the trustees per year at our offices.	

All other work

All other work will incur additional time cost charges. For example:	Approximate Cost
<ul style="list-style-type: none">• Calculation of benefits for members/dependants/beneficiaries	£200 - £400 + VAT per person
<ul style="list-style-type: none">• Illustration of benefits for members	£300 + VAT per person
<ul style="list-style-type: none">• Draft documentation for appointment or removal of a trustee or participating employer, changes to scheme rules etc.	£250 - £400 + VAT
<ul style="list-style-type: none">• Technical assistance regarding the pension tax legislation and the requirements relating to investments, payment of death benefits and pension sharing on divorce	£175 - £250 + VAT per hour

Time cost fees

Time cost fees depend on the member of staff needed to carry out the work. Our current time cost hourly rates are as follows:

Administrator	£50 - £125
Retirement and Calculations Team	£95 - £200
Consultant	£150
Documents Manager	£175
Technical Manager	£250
Director	£300

The fees listed can be paid from the SSAS fund or by the sponsoring employer of the SSAS and are correct as at June 2018. Fees and time cost rates may be varied by EBS giving not less than three months notice in writing.

Please remember that the trustees will have to pay the usual charges on individual investments held within the SSAS - for example payments to a financial adviser or for pensions advice, initial charges and annual management charges on managed funds, dealing charges on shares and conveyancing fees, stamp duty land tax, legal and surveyor's fees on property transactions.